



Clerk: Angela Nicholls,
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1st September 2025

Dear Councillor,

You are hereby summoned to attend the next meeting of Kirkland Parish Council for the purpose of transacting the following business. To be held on **8th September 2025 at 7.00pm.**

A M. Nicholls

Clerk to the Parish Council

AGENDA

1. Apologies for Absence

To accept apologies for this meeting.

2. Declaration of Interests

Councillors are asked to declare any interests on agenda matters and reminded that any change in interests must be notified to the clerk within 28 days.

3. Minutes of the Previous Meeting

Councillors are asked to accept the minutes of 14th July 2025 sent by email, for your approval.

4. Public Participation

Standing Orders will be adjourned to allow guests and residents to speak.

5. Champions Grant

To agree the final selection of gazebo, safety fencing and professional outdoor lights from the successful Champion Grant application for £1215.98 supported by County Councillor James Tomlinson, the Champion for Rural Affairs, the Agricultural Community & Parishes

6. Invitation to Express Interest – Parish Maintenance Support from Garstang Town Council

Garstang Town Council is exploring the expansion of our parish maintenance service, with a view to offering support to neighbouring parishes and community groups through our established Lengthsman team. To confirm if Kirkland want to be included in the process.

7. SpIDs

To receive an update on the first set of data received from the SpIDs

8. Accessible path around Kirkland

To receive an update.

9. Newsletter

To discuss and agree the content of the Parish Council Newsletter to be distributed in November 2025

10. Horns Inn

To discuss The Horns Inn - conditions of licence in regard the use of the village Green for temporary location of outdoor seating whilst winter markets are in progress on their premises.

11. Finance

Bank reconciliation to 31st August 2025

Accounts, bank reconciliation, internal scrutiny reports to 31st August 2025

Electronic copies delivered; Councillors are asked to scrutinise these documents?

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

01/07/2025	Installation of SpIDs	£1,020.00
01/07/2025	Website	£30.36
02/07/2025	Lengthsman June 2025	£702.00
08/07/2025	PC Assets	£36.69
14/07/2025	Information Commission	£47.00
15/07/2025	Expenses	£4.50
15/07/2025	Bunting	£19.98
30/07/2025	A Nicholls July 2025 (includes back pay)	£273.61
30/07/2025	A Nicholls July 2025 working from home	£26.00
01/08/2025	Website	£30.36
01/08/2025	Lengthsman July 2025	£630.00
21/08/2025	Pension payment to LCC	£400.00
26/08/2025	Membership 2025-2026	£54.10
26/08/2025	Towers and Gornall	£48.60
29/08/2025	A Nicholls August 2025	£248.02
29/08/2025	A Nicholls August 2025 working from home	£26.00
31/08/2025	R Ward Lengthsman August	571.50

Receipts since the last meeting:

Bank Interest July £17.27

Bank Interest August £15.78

Lottery July £24.00

Lottery August £16.50

Standing Orders and Direct Debits

Easy Web Sites July £30.36

Easy Web Sites August £30.36

Staff Costs July £299.61 (includes back pay from pay rise

Staff Costs August £274.02

Payment made by Bank Transfer

Payments to be made by Bank Transfer 9th September 2025

Parish Clerks expenses £6.75

12. Verbal Reports for information

Kirkland Memorial Hall

The School House Trust

Wyre Area Lancashire Association of Local Councils

Churchtown in Bloom

13. Agenda for next meeting 10th November 2025 7pm Kirkland Village Hall

Any items that will need a resolution will be deferred to the next meeting and placed on the Agenda to allow information on the subject to be gathered. Councillors are asked to submit motions for discussion/resolution in writing at least 7 working days prior to the meeting. Councillors can report defective street lighting; blocked drains etc. to the Clerk at any time and these will be taken up with the appropriate authorities.