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1<sup>st</sup> September 2025

Dear Councillor,

You are hereby summoned to attend the next meeting of Kirkland Parish Council for the purpose of transacting the following business. To be held on **8<sup>th</sup> September 2025 at 7.00pm**.

**A M. Nicholls**  
Clerk to the Parish Council

## **A G E N D A**

### **1. Apologies for Absence**

To accept apologies for this meeting.

### **2. Declaration of Interests**

Councillors are asked to declare any interests on agenda matters and reminded that any change in interests must be notified to the clerk within 28 days.

### **3. Minutes of the Previous Meeting**

Councillors are asked to accept the minutes of 14<sup>th</sup> July 2025 sent by email, for your approval.

### **4. Public Participation**

Standing Orders will be adjourned to allow guests and residents to speak.

### **5. Champions Grant**

To agree the final selection of gazebo, safety fencing and professional outdoor lights from the successful Champion Grant application for £1215.98 supported by County Councillor James Tomlinson, the Champion for Rural Affairs, the Agricultural Community & Parishes

### **6. Invitation to Express Interest – Parish Maintenance Support from Garstang Town Council**

Garstang Town Council is exploring the expansion of our parish maintenance service, with a view to offering support to neighbouring parishes and community groups through our established Lengthsman team. To confirm if Kirkland want to be included in the process.

### **7. SpIDs**

To receive an update on the first set of data received from the SpIDs

### **8. Accessible path around Kirkland**

To receive an update.

### **9. Newsletter**

To discuss and agree the content of the Parish Council Newsletter to be distributed in November 2025

### **10. Horns Inn**

To discuss The Horns Inn - conditions of licence in regard the use of the village Green for temporary location of outdoor seating whilst winter markets are in progress on their premises.

## 11. Finance

### Bank reconciliation to 31<sup>st</sup> August 2025

### Accounts, bank reconciliation, internal scrutiny reports to 31<sup>st</sup> August 2025

Electronic copies delivered; Councillors are asked to scrutinise these documents?

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

01/07/2025	Installation of SpIDs	£1,020.00
01/07/2025	Website	£30.36
02/07/2025	Lengthsman June 2025	£702.00
08/07/2025	PC Assets	£36.69
14/07/2025	Information Commission	£47.00
15/07/2025	Expenses	£4.50
15/07/2025	Bunting	£19.98
30/07/2025	A Nicholls July 2025 (includes back pay)	£273.61
30/07/2025	A Nicholls July 2025 working from home	£26.00
01/08/2025	Website	£30.36
01/08/2025	Lengthsman July 2025	£630.00
21/08/2025	Pension payment to LCC	£400.00
26/08/2025	Membership 2025-2026	£54.10
26/08/2025	Towers and Gornall	£48.60
29/08/2025	A Nicholls August 2025	£248.02
29/08/2025	A Nicholls August 2025 working from home	£26.00
31/08/2025	R Ward Lengthsman August	571.50

### Receipts since the last meeting:

Bank Interest July £17.27

Bank Interest August £15.78

Lottery July £24.00

Lottery August £16.50

### Standing Orders and Direct Debits

Easy Web Sites July £30.36

Easy Web Sites August £30.36

Staff Costs July £299.61 ( includes back pay from pay rise

Staff Costs August £274.02

Payment made by Bank Transfer

### Payments to be made by Bank Transfer 9th September 2025

Parish Clerks expenses £6.75

## 12. Verbal Reports for information

Kirkland Memorial Hall

The School House Trust

Wyre Area Lancashire Association of Local Councils

Churchtown in Bloom

## 13. Agenda for next meeting 10<sup>th</sup> November 2025 7pm Kirkland Village Hall

Any items that will need a resolution will be deferred to the next meeting and placed on the Agenda to allow information on the subject to be gathered. Councillors are asked to submit motions for discussion/resolution in writing at least 7 working days prior to the meeting. Councillors can report defective street lighting; blocked drains etc. to the Clerk at any time and these will be taken up with the appropriate authorities.